VILLAGE OF JOHNSON CITY
MUNICIPAL BUILDING
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Minutes of a Work Session of the Johnson City Village Board held at 6:00pm on Tuesday, March 5, 2024 at Village Hall, Training Room, 1st Floor

Present:	Martin Meaney, Mayor Clark Giblin, Deputy Mayor Adam Brown, Trustee Mary Jacyna, Trustee John Walker, Trustee
Absent:	None
Also Present:	Keegan Coughlin, Legal Counsel Jackson Bailey II, Village Clerk/Treasurer Director of Public Services Joshua Holland

Mayor Meaney called the meeting to order at 6:00 p.m.

Mayor Meaney reviewed the agenda and resolutions.

- Announcements
  - Change March 26th budget meeting to March 25th
  - Addition – Irish Flag Raising at People's Park on March 15th at 9:00am
- Change Correspondence [9.2] to Correspondence from Alexia Karl, 87 Virginia Avenue
- Resolution 52 and 53 discussions

Trustees

Trustee Giblin – Nothing to report.

Trustee Walker – Nothing to report.

Trustee Brown – Congratulate the Girls basketball team on their first sectional basketball championship in twenty years and they are moving on to the States. The Boys won the STAC Conference which is an accomplishment and they had a great season.

Trustee Jacyna – Nothing to report.

Mayor and the Board discussed:

- Purchasing of tools for Village Hall in relation to Trustee Walker's questions with the 2/20/2024 Abstract.
- Tomorrow at 11:00am have a meeting with our representatives at Harding & Brooks to go over the health insurance which is most likely going to be dialed in at a 10% increase for the upcoming fiscal year.
  - Mayor Meaney advised it fluctuates every year.
  - Clerk Treasurer Bailey confirmed last year the increase was 2 ½ percent. They came in at 7% or 8% and we got it down to 2 1/2%.
- Budget Concerns
  - Purchasing in bulk
    - Rubber gloves
    - Batteries
    - Utilize the space we have for bulk purchases
    - Single source options for purchasing
- Rotary Club received an award from The Agency for being a good community partner. They would like to display it in our lobby. The Board was in agreement.

EXECUTIVE SESSION #1

A motion to enter executive session at 6:06pm for personnel, sale, acquisition of real property and legal advice was made by Trustee Brown and seconded by Trustee Giblin. The motion carried with all those present voting in the affirmative.

A motion to exit executive session at 6:53 pm was made by Trustee Walker and seconded by Trustee Brown. The motion carried with all those present voting in the affirmative.

ADJOURNMENT

Mayor Meaney adjourned the work session at 6:54 pm.

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Jackson D. Bailey II
Village Clerk/Treasurer

Recordings of the Village Board meetings and work sessions
are available for review through the Village Clerk/Treasurer's Office.

VILLAGE OF JOHNSON CITY
ABSTRACT QUESTIONS & ANSWERS
FY 2023-2024

Clerk/Treasurer,

Please see the bill questions below for the March 5th, 2024 Abstract:

1. Truck 29 was serviced at Allegiance $637.10, why was this not done in house?
    a. **This charge was for diagnostics; the Village does not own the correct software to diagnose this truck. This work was not covered under warranty.**

I respectfully request that this question is attached to the work session minutes.

Thank you,
Mayor Martin Meaney

Clerk/Treasurer,

Please see the bill questions below for the March 5th, 2024 Abstract:

1. There is an invoice for the Water Department, which is somewhat confusing. We have 2 Invoices for the same Items. WAB24500.One invoice is for $1058.79. The other invoice is for $1228.49 which was paid on 2/20. Both invoices are dated 11/29/23. There are 3 charges on the one invoice for $42.35/$85.00/$42.35 which adds up to the $169.70 the difference between the 2 invoices. If we paid the entire invoice on 2/20 why are we paying the difference $169.70 again? Line F8340.4.240.
    b. **The invoice was 2 pages, not 2 invoices. In December 2023, the Village paid $1058.79 and didn't pay the entire invoice (overlooked page 2). This time we are only paying the $169.70 difference that was not paid originally.**
2. There are many trips to Home Depot and Kovarik's from the Police Department. I realize that there was a job yet, the number of trips I question. Home Depot 1/17,18,19,24,25,29 ,& (30X3) 2/2,(5X2),6,7,(9X2). Kovarik's 2/1,2,9,14,16,& (23X2).
    a. **The Police Department recognizes that there was an abundance of trips made for the project, and while it could have been better organized, the complexity of the project helped make that number of trips necessary. It was decided to task the Maintenance Mechanic with completing the project as it was a major cost saving measure for the Village versus hiring a contractor, and while the individual was qualified, facilitating the project while also completing their routine day to day tasks led to the unforeseen additional trips.**
3. Did we change the policy on tipping?
    a. **The Village policy for tipping in regards to meal reimbursements has not changed, the maximum amount of a tip for a meal that may be reimbursed to an employee is 20% of the allowable food items on the bill up to $45.00 per day.**
4. What is the charge back on credit Card from Upsafety? $61.00? It is under Budget line A1740-000 which I couldn't find in the budget.
    a. **The A-1740-000 is the Revenue Line for "On-Street Parking", the charge backs were for fraudulent credit card payments from the parking kiosks that were paid back to the payer by the vendor, and then recouped from the Village by Upsafety. The check to Upsafety reduces the revenue recognized in the A-1740-000.**

Thank you, please submit these questions into the works session minutes.

Respectfully
Trustee John Walker