



VILLAGE OF JOHNSON CITY
MUNICIPAL BUILDING
60 LESTER AVENUE, JOHNSON CITY, NY 13790
(607-798-7861
www.villageofjc.com

Village Board

Martin Meaney, Mayor
Deputy Mayor Clark Giblin

Trustee John Walker Trustee Adam Brown Trustee Mary Jacyna

Minutes of a Regular Meeting of the Johnson City Village Board held in the Village Hall Board Room, 60 Lester Avenue, Johnson City, NY on Tuesday, June 18, 2024 at 7:30 p.m.

Present: Martin Meaney, Mayor
Adam Brown, Trustee
Mary Jacyna, Trustee
John Walker, Trustee

Absent: Clark Giblin, Deputy Mayor

Also Present: Keegan Coughlin, Legal Counsel
Jackson Bailey II, Village Clerk/Treasurer
Clarence Shager, Village Clerk/Treasurer
Stephanie Yezzi, Director of Planning

Mayor Meaney led the Pledge of Allegiance.

Mayor Meaney thanked everyone for coming and advised where the fire exits are located.

Mayor Meaney took roll call.

MAYOR'S ANNOUNCEMENTS

- [1] The Village of Johnson City offices and the Village Court will be closed on Wednesday, June 19, 2024 for the Juneteenth holiday.
- [2] The next Planning Board Meeting will be Tuesday, June 25, 2024 at 7:30pm with a work session at 7:00pm in the Johnson City Village Hall Board Room.
- [3] The next Zoning Board Meeting will be Monday, July 15, 2024 at 6:30pm with a work session at 6:00pm in the Johnson City Village Hall Board Room.
- [4] The next regular Village Board Meeting will be Tuesday, July 16, 2024 at 7:30pm with a work session at 6:00pm in the Johnson City Village Hall Board Room.

APPROVAL OF BOARD MINUTES

- [1] May 21, 2024 Village Board Meeting and Work Session Minutes
- [2] May 28, 2024 Village Board Special Meeting Minutes

A motion to approve the May 21, 2024 Meeting and Work Session Minutes and May 28, 2024 Village

Board Special Meeting Minutes and place them on file was made by Trustee Walker and seconded by Trustee Brown. The motion carried with all those present voting in the affirmative.

BIDS – None

PUBLIC HEARINGS

[1] Continuance of public hearing for PUD Application from Square Deal LLC for 400 Riverside Drive, Johnson City.

Mayor Meaney continued the public hearing.

Sarah Campbell of Hinman, Howard & Kattel and Eddie Pezzino appeared on behalf of the applicant. Attorney Campbell stated there are no changes since the initial public hearing. She just had some clarifications she wanted to share with the Board. The parcel is everything you think it is. It the campus and it wraps around to the ball fields and it does include a house at the end of Sunset Knoll Avenue.

Attorney Campbell reviewed the plans for the project (Map L201 dated 6.17.24). She discussed:

- Sunset Knoll Avenue
 - Landscaping
 - Along the new parking area, they will be planting a hedge row
 - Will shield the neighbors from the cars and also the headlights
 - 4 feet minimum
 - Good buffer for traffic
 - Plant schedule
 - Landscaping plan
- Lighting
 - Low level dark sky lighting. It will not spill out in to any of the neighbors
- Dumpsters
 - One behind Chatlass and one behind Paterson, accessible by truck.
- EAF
 - Updated to include anticipated water, sewer and electric
 - Changed an answer because they will be including EV Charging stations
 - This is not in historic district
- Planning Board meeting is next week.
 - They will finalize site plan issues with suggestions they had

Mayor Meaney discussed work session comments for the public hearing:

Stephen Hess who lives on Shelby Street. He is concerned about tenants cutting through the backyards and getting down to Shelby Street and a fence was mentioned. He suggested a wall. He had parking concerns because if there isn't enough parking they will park on Shelby and cut through the yards.

Patricia Paden, who lives on the corner of Shelby and Riverside. She said when the nursing home has a function there, there is a lot of parking on their street because that is the closest spot.

There is another lady who lives on Sunset Knoll and she doesn't have a driveway. She is concerned about parking and not having parking there.

He explained to them that they are increasing the parking by 100 spaces but Stephen Hess is concerned about a timeline and whether they are putting up a fence.

Attorney Campbell responded:

- Fencing
 - She personally went over to look and see what he talking about. They are not planning on fencing the property line
 - Any individual property owner could choose to fence their own property and privatize their property.
 - There are properties where there have been stairs created to gain access to the campus.
 - Putting up one fence on the campus side would not solve the problem.
- Parking
 - There is quite a grade change from Shelby Street to the campus
 - There should be plenty of parking on site
 - Have nice marriage of commercial and residential uses. When the commercial users are there, theoretically the residential owners will not be and vice versa
 - At night the residential users will be able to use the commercial parking areas as well.
 - There is no worse outcome for the landlord than not having enough parking. It makes the rental units not particularly marketable. There is no greater interest than making sure everyone has sufficient parking than the property owner.
 - If for some reason it becomes a problem there is plenty of are to create more parking.

Mayor Meaney added there is a concern about traffic on Edward Street and Sunset Knoll; people going up and down Edward to access.

- Once the campus is occupied there will be more traffic. Developers are local and on-site and there is on-site management. If it becomes a problem, it will be addressed at that point.

Stephanie Yezzi, Director of Planning advised parking was calculated on the most conservative number, with additional parking considered against what was required.

Trustee Brown questioned what commercial spots are there.

Mr. Pezzino responded there is a restaurant there they are trying to get re-occupied, some office space, and the post office.

John Kabat, *Edward St* – If traffic problems arise what steps or remediation can be taken if concerns were brought forth. What are the steps to address additional traffic concerns?

Attorney Coughlin advised the Village could explore and assess issues with Village streets, and look at the impact of usage and volume. It depends on what problems arise and consider public safety vs. public annoyance, but not to a public nuisance level. There are limited options there.

Attorney Campbell added there are things like changing the speed limit, changing the flow or direction of traffic. Can you really change how people are going to choose to navigate. Possibly a no parking here to corner.

Mayor Meaney addressed the fact that if it becomes a one-way, it is one-way for the whole neighborhood. They have to weigh the impacts on everybody involved.

Attorney Coughlin advised the Village Police Department considers changes to Vehicle and Traffic Laws on an annual basis if there are major problems they do handle that more quickly.

Beatrice, *Edward St* – Sunset Knoll traffic concerns and access. Carried the petition.

Attorney Coughlin advised one the public hearing is over there is a formal portion to receive petitions. Following the formality of the meeting it helps it go smoother.

Mayor Meaney closed the public hearing. He thanked everyone for their comments and concerns and for coming in.

Mayor Meaney stated a couple years ago the County Executive was looking into turning this into a warming shelter, so this is a better fit for the neighborhood.

PETITIONS RECEIVED

- [1] Petition to close vehicle entrance/exit onto Sunset Knoll and Edward Street presented by Annette Nestruck, *Riale Avenue*.

PRIVILEGE OF THE FLOOR – VISITORS

Mayor Meaney opened the privilege of the floor.

Claudia Cardenas/Robert Carson, *St. Charles Street* – Submitted documentation regarding abatement of penalties for JC Water. The house belongs to son, Boris Maselli who is stationed in Seattle, Washington, bought in Dec 2022. They decided to rent the property rented to tenant. In the contract the tenant was to pay utilities and the tenant did not pay. There was a c/o on account. Last payment was in November 2023. The bill was approximately \$5,000 for 3 months, a hearing was requested, and a decision made that amounts were upheld. Tenant stated she would not pay or grant access to house. They went through the eviction process and the bill is now up to \$8,000. Second hearing requested for penalty abatement, JCDOPS informed that the bill was rolled to property taxes. She didn't have a chance to respectfully request an abatement of penalties. They want to bring the bill current. They have not been late with Village, school or property taxes on any of their properties. She is here to respectfully request an abatement of the penalties so they can bring the account current.

Mayor Meaney referred this to the Village Attorney.

Attorney Coughlin explained the Village has a process which she is familiar with. Once past due bills run to property taxes, the only way the Village can amend the property tax bills is if there is an error on those bills. They have a legal framework within which they have to work. They cannot leap outside of that legal framework. Unfortunately, because the hearing hadn't happened, the Village cannot retroactively change the tax bill. It has been re-levied, its on the taxes, it is not an error. It would have needed to happen in the water abatement hearing stage prior to it rolling onto taxes. When you move to tax roll process, the Village has its hands tied on making any decisions.

Mayor Meaney stated they had their hearing; there is no appeal process.

Attorney Coughlin added because it has rolled to the taxes the Village Board cannot alter the tax bill.

Donald Slota, *Eldridge Avenue* – Brought notice that the Village lost one of its lifelong members who faithfully attended the meetings and added wit and wisdom to the meetings. Through many Trustees and Mayors, Lurline Crampton passed away on June 4th. She will be greatly missed. Prayers and memories are with the family and all that knew her.

Mayor Meaney stated she was always a good colorful person to have at the Board meetings.

Robin Scott, *Roberts Street* – daughter of Lurline, thanked the Board for being a part of her family. She spoke

of the Board all the time. She, in the last week, disposed of four recycling bins of Board Meeting notes and agenda. Ms. Scott spoke on pancreatic cancer and how fast it can act. She went her way.

Mayor Meaney expressed his condolences.

Mayor Meaney closed the privilege of the floor.

COMMUNICATIONS

A motion to accept and file the following Communication was made by Trustee Walker and seconded by Trustee Brown. The motion carried with all those present voting in the affirmative.

- [1] Correspondence from Claudia Cardenas, 257 St. Charles St regarding water bill

COMMITTEE AND BOARD REPORTS – None

DEPARTMENT REPORTS

A motion to accept and file the following Department Reports was made by Trustee Walker and seconded by Trustee Jacyna. The motion carried with all those present voting in the affirmative.

- [1] Johnson City Police Department Monthly Report for April 2024
[2] Fire Department Overtime Report for April 24, 2024 – May 8, 2024
[3] Police Department Overtime Report for April 24, 2024 – May 8, 2024
[4] Fire Department Overtime Report for May 23, 2024 – May 31, 2024

PAYROLL AND BILLS PRESENTED

A motion to approve Abstract #1 of the 2024-2025 fiscal bills and Abstract #21 of the 2023 – 2024 fiscal bills as stated and/or amended, and attached to the work session minutes and recorded as part of the work session minutes, having been audited by the Board and approved, was made by Trustee Walker and seconded by Trustee Brown. The motion carried with all those present voting in the affirmative.

Motion Carried – Vote:

Ayes – 4 (Jacyna, Brown, Walker, Meaney)

Nays – 0

Absent – 1 (Giblin)

	#01 2024-2025	#21 2023-2024	Total Abstract
GENERAL FUND	\$616,449.57	\$49,479.09	\$665,928.66
WATER FUND	\$121,433.77	\$75.70	\$121,509.47
SEWER FUND	\$136,728.71	\$5314.19	\$142,042.90
REFUSE FUND	\$82,636.23	\$1,338.82	\$83,975.05
SESAME ST	\$0.00	0.00	\$0.00
VARPUR	\$1,251,826.21	0.00	\$1,251,826.21
JSTP	\$0.00	0.00	\$0.00
SPECIAL GRANT	\$231,014.45	\$1,345.10	\$232,359.55
DEBT SERVICE	\$110,000.00	0.00	\$110,000.00

UNFINISHED BUSINESS

Resolution 108 of 2024

A motion to approve the following resolution was made by Trustee Jacyna and seconded by Trustee Brown.

Motion Carried – Vote:

Ayes – 4 (Jacyna, Brown, Walker, Meaney)

Nays – 0

Absent – 1 (Giblin)

A RESOLUTION APPROVING THE ADOPTION OF LOCAL LAW NO. 3-2024

WHEREAS, notice was given that the Village Board scheduled a public hearing for May 28, 2024 at 7:30 p.m. for Local Law No. 3 of the year 2024 entitled “A LOCAL LAW APPROVING THE PRELIMINARY DEVELOPMENT PLAN FOR RIVERSIDE GARDENS REDEVELOPMENT AT 400 RIVERSIDE DRIVE”; and

WHEREAS, notice of said public hearing was duly advertised in the official newspaper of the Village and posted on the Village Clerk’s sign board; and

WHEREAS, the Local Law was referred to the Village Planning Board and it recommended approval of the law; and

WHEREAS, the Broome County Planning Department reviewed the Local Law pursuant to GML § 239-m, and found no significant county-wide impacts; and

WHEREAS, said public hearing was duly held on the 28th day of May, 2024 at 7:30 p.m. and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any part thereof; and

WHEREAS, pursuant to Part 617 of the implementing regulations of the State Environmental Quality Review Act, it has been determined by the Village Board that adoption of said Local Law constitutes a Type I Action as defined under said regulations. The Village Board has considered the possible environmental impacts of the action, concluded that it will not have a significant adverse impact on the environment, and adopts a negative declaration with respect to the same; and

WHEREAS, the Village Board, after due deliberation, finds it in the best interest of the Village to adopt said Local Law.

NOW, THEREFORE, BE IT RESOLVED that the Village Board hereby adopts said local law as Local Law No. 3 of 2024 entitled A LOCAL LAW APPROVING THE PRELIMINARY DEVELOPMENT PLAN FOR RIVERSIDE GARDENS REDEVELOPMENT AT 400 RIVERSIDE DRIVE”, a copy of which is attached hereto and made a part hereof; and

BE IT FURTHER RESOLVED the Village Clerk be and hereby is directed to enter said Local Law in the minutes of this meeting and to give due notice of the adoption of said Local Law to the Secretary of State; and

BE IT FURTHER RESOLVED that this resolution will take effect immediately upon filing with the Department of State.

Discussion: For the purposes of SEQRA, Attorney Coughlin reviewed of the long Environmental Assessment Form. Attorney Coughlin reviewed Part 2 and stated based on the responses and everything being

no or small impact despite a fair number of sub-questions that were answered, it would be appropriate for someone to make a motion to issue a negative declaration for the purposes of SEQRA saying that this project will adequately protect the environment with the condition placed as it relates to any potential historic designations as it relates to the state register or national register. A copy will be on file with the Clerk.

A motion to issue a negative declaration for the purposes of SEQRA and that this project will adequately protect the environment with the condition placed as it relates to any potential historic designations as it relates to the state register or national register was made by Trustee Walker and seconded by Trustee Brown.

Motion Carried – Vote:

Ayes – 4 (Jacyna, Brown, Walker, Meaney) Nays – 0 Absent – 1 (Giblin)

Discussion: Mayor Meaney congratulated the applicant and wished them luck on the next step. Attorney Coughlin advised the residents that the Planning Board meeting is Tuesday, June 25 at 7:00pm.

NEW BUSINESS

FINANCE & RULES

Resolution 114 of 2024

A motion to approve a request from St. John Ukrainian Orthodox Church to close St. John’s Parkway at Virginia Avenue on July 13, 2024 for their annual Ukrainian Day Festival contingent upon the church obtaining an amusement license, the Village receiving proof of the required liability insurance and acceptable security/safety plans was made by Trustee Jacyna and seconded by Trustee Brown.

Motion Carried – Vote:

Ayes – 4 (Jacyna, Brown, Walker, Meaney) Nays – 0 Absent – 1 (Giblin)

Resolution 115 of 2024

A motion for a request for the relief of penalties and fees in the amount of \$789.83 to Claudia Cardenas in c/o Boris Maselli of 257 St. Charles St. was made by Trustee Walker and seconded by Trustee Jacyna.

Motion Failed – Vote:

Ayes – 0 Nays – 4 (Jacyna, Brown, Walker, Meaney) Absent – 1 (Giblin)

Resolution 116 of 2024

A motion to approve the following resolution was made by Trustee Walker and seconded by Trustee Brown.

Motion Carried – Vote:

Ayes – 4 (Jacyna, Brown, Walker, Meaney) Nays – 0 Absent – 1 (Giblin)

RESOLUTION INTRODUCING A PROPOSED LOCAL LAW

WHEREAS, a local law entitled “A LOCAL LAW ADDING A NEW CHAPTER 126 OF THE VILLAGE CODE ENTITLED ‘CONTRACTOR STANDARDS’” was introduced at this meeting; and

WHEREAS, the Village Board desires to hold a public hearing with respect to the adoption of said Local Law.

NOW, THEREFORE, BE IT RESOLVED that a public hearing shall be held by the Village Board of the Village of Johnson City with respect to the adoption of the aforesaid Local Law on July 16, 2024 at 7:30 p.m., or as soon thereafter as may be heard; and it is further

RESOLVED, that the Village Clerk is hereby authorized and directed to cause public notice of said hearing to be given as provided by law.

Discussion: Mayor Meaney stated this is to establish a public hearing at the Board’s July meeting.

Resolution 117 of 2024

A motion to approve the following resolution was made by Trustee Jacyna and seconded by Trustee Walker.

Motion Carried – Vote:

Ayes – 4 (Jacyna, Brown, Walker, Meaney)

Nays – 0

Absent – 1 (Giblin)

RESOLUTION INTRODUCING A PROPOSED LOCAL LAW

WHEREAS, a local law entitled “A LOCAL LAW ADDING A NEW CHAPTER 165 TO THE VILLAGE CODE ENTITLED ‘HOUSING, RENTALS’” was introduced at this meeting; and

WHEREAS, the Village Board desires to hold a public hearing with respect to the adoption of said Local Law.

NOW, THEREFORE, BE IT RESOLVED that a public hearing shall be held by the Village Board of the Village of Johnson City with respect to the adoption of the aforesaid Local Law on July 16, 2024 at 7:30 p.m., or as soon thereafter as may be heard; and it is further

RESOLVED, that the Village Clerk is hereby authorized and directed to cause public notice of said hearing to be given as provided by law.

Discussion: Mayor Meaney stated this is also to set a public hearing for July 16th.

Resolution 118 of 2024

A motion to authorize the Mayor to execute and take other actions necessary to effectuate the Memorandum of Understanding with the Village Administrative Support Unit was made by Trustee Walker and seconded by Trustee Jacyna.

Motion Carried – Vote:

Ayes – 4 (Jacyna, Brown, Walker, Meaney)

Nays – 0

Absent – 1 (Giblin)

Resolution 119 of 2024

A motion to approve the following resolution was made by Trustee Jacyna and seconded by Trustee Walker.

Motion Carried – Vote:

Ayes – 4 (Jacyna, Brown, Walker, Meaney) Nays – 0 Absent – 1 (Giblin)

Transfer of General Funds in the 2024-2025 Budget

Whereas: The Director of Public Services has identified an unforeseen need for additional funds as it relates to the Upkeep, Maintenance, and Supply of the Village Truck Wash Facility, and

Whereas: Village Board approval is required for budget transfers over \$1,000.00, therefore be it

Resolved: Funds be transferred and appropriated by the Clerk/Treasurer as follows in the 2024-2025 Budget:

From: A -1990-4-090	SPECIAL ITEM-CONTINGENCY ACCT	\$10,000.00
To: A -1640-4-450	DPW GARAGE-CAR WASH MAINTCE	\$10,000.00

Resolution 120 of 2024

A motion to approve the following resolution was made by Trustee Jacyna and seconded by Trustee Brown.

Motion Carried – Vote:

Ayes – 4 (Jacyna, Brown, Walker, Meaney) Nays – 0 Absent – 1 (Giblin)

Amending of Capital Budget Funds in the 2024-2025 Budget

Whereas: The Director of Public Services has identified additional funding from the New York State Department of Transportation for CHIPS, PAVE NY, and POP funding, and

Whereas: The 2024-2025 projected budget for CHIPS, PAVE NY, and POP funding was \$447,354.29, \$101,272.73, \$65,805.65 respectively, the additional funding brings the amounts to \$450,029.87, \$102,189.02, \$66,415.51 respectively, therefore be it

Resolved: An additional \$4,202.73 be added to the 2024-2025 Capital Budget and Appropriated for each of the project lines below:

From: H2-3501-CHA	CAP-STATE-CONS HIGHWAY (CHIPS)	\$2,675.58
To: H2-5112-2-010	CAP-PERM-HWY IMPROV (CHIPS)	\$2,675.58
From: H2-3589-PAV	CAP-STATE-NYS HIGHWAY PAVE NY	\$916.29
To: H2-5112-2-012	CAP-PERM-PAVE NY	\$916.29
From: H2-3591-POP	CAP-STATE-PAVE OUR POTHOLES	\$610.86
To: H2-5112-2-017	CAP-PERM-PAVE OUR POTHOLES	\$610.86

Resolution 121 of 2024

A motion to approve the following resolution was made by Trustee Walker and seconded by Trustee Brown.

Motion Carried – Vote:

Ayes – 4 (Jacyna, Brown, Walker, Meaney)

Nays – 0

Absent – 1 (Giblin)

Amending of Capital Budget Funds in the 2024-2025 Budget

Whereas: The Director of Public Services has identified an additional need for funds as it relates to the completion of the Phase 7 Grand Ave Improvement Project, and

Whereas: The 2024-2025 project cost originally called for \$75,000 to be acquired via a Bond, the cost of the project is now anticipated to be \$100,000, therefore be it

Resolved: An additional \$25,000 be added to the 2024-2025 Capital Budget and also be added to the total amount to be bonded for Capital Projects:

From: H2-5031-BAN	CAPITAL BAN PROCEEDS	\$25,000.00
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To: H2-5112-2-019	CAP-PERM-GRAND AVE PH7 IMPROV	\$25,000.00
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PUBLIC SAFETY

FIRE – No new business

POLICE

Resolution 122 of 2024

A motion to auction a 2017 Ford Interceptor; VIN 1FM5K8AR0HGE01719; Former patrol vehicle #718. The vehicle has been replaced and is now surplus with no further value to the Village was made by Trustee Jacyna and seconded by Trustee Brown.

Motion Carried – Vote:

Ayes – 4 (Jacyna, Brown, Walker, Meaney)

Nays – 0

Absent – 1 (Giblin)

Resolution 123 of 2024

A motion to accept the NYS DCJS LETTECH grant award in the amount of \$136,100.00. This grant provides funding for the acquisition of law enforcement technology and equipment, including license plate readers, pole cameras, radios, and in-car tablets for patrol vehicles was made by Trustee Brown and seconded by Trustee Jacyna.

Motion Carried – Vote:

Ayes – 4 (Jacyna, Brown, Walker, Meaney)

Nays – 0

Absent – 1 (Giblin)

Resolution 124 of 2024

A motion to request that Detective Scott Foland be promoted to the rank of Sergeant with the Johnson City Police Department effective June 20th, 2024 from Civil Service list #70-400C at the base salary determined by the Collective Bargaining Agreement Trustee Jacyna and seconded by Trustee Walker.

Motion Carried – Vote:

Ayes – 4 (Jacyna, Brown, Walker, Meaney) Nays – 0 Absent – 1 (Giblin)

Discussion: Mayor Meaney congratulated Sergeant Foland.

PUBLIC WORKS

Resolution 125 of 2024

A motion authorizing the Director of Public Services to execute the annual NYSDOT Highway Work Permit for work in the state right of way was made by Trustee Jacyna and seconded by Trustee Brown.

Motion Carried – Vote:

Ayes – 4 (Jacyna, Brown, Walker, Meaney) Nays – 0 Absent – 1 (Giblin)

PLANNING, ZONING & CODE ENFORCEMENT

Resolution 126 of 2024

A motion to authorize the Director of Planning or her designee to complete documentation for and submit the Empire State Development (ESD) Capital Improvement Grant Application for Pro-Housing Communities to replace a water main on Grand Avenue from Helen Street to Riverside Drive was made by Trustee Jacyna and seconded by Trustee Brown.

Motion Carried – Vote:

Ayes – 4 (Jacyna, Brown, Walker, Meaney) Nays – 0 Absent – 1 (Giblin)

Resolution 127 of 2024

A motion to authorize the Director of Public Services to commit a 50% match to the ESD Capital Improvement Grant for Pro-Housing Communities to replace a water main on Grand Avenue from Helen Street to Riverside Drive, if awarded was made by Trustee Walker and seconded by Trustee Jacyna.

Motion Carried – Vote:

Ayes – 4 (Jacyna, Brown, Walker, Meaney) Nays – 0 Absent – 1 (Giblin)

Resolution 128 of 2024

A motion to authorize the Director of Planning or her designee to complete documentation for and submit the

Community Development Block Grant (CDBG) application for capital improvement projects for road reconstruction on Harrison Street from Grand Avenue to Floral Avenue was made by Trustee Jacyna and seconded by Trustee Brown.

Motion Carried – Vote:

Ayes – 4 (Jacyna, Brown, Walker, Meaney)

Nays – 0

Absent – 1 (Giblin)

Resolution 129 of 2024

A motion to authorize the Director of Planning or her designee to submit an application for the Police and Fire Department Training Facility to the Community Resiliency, Economic Sustainability, and Technology (CREST) grant program through the Dormitory Authority of the State of New York (DASNY) was made by Trustee Walker and seconded by Trustee Brown.

Motion Carried – Vote:

Ayes – 4 (Jacyna, Brown, Walker, Meaney)

Nays – 0

Absent – 1 (Giblin)

Resolution 130 of 2024

A motion to authorize the Mayor or his designee to sign an extension to the intermunicipal agreement CA 9-433 with Broome County (Planning and Economic Development Department) for Jenison Park Improvements for 2024-2026 was made by Trustee Walker and seconded by Trustee Brown.

Motion Carried – Vote:

Ayes – 4 (Jacyna, Brown, Walker, Meaney)

Nays – 0

Absent – 1 (Giblin)

Resolution 131 of 2024

A motion to authorize the Director of Public Services to sign the change order from Lupini Construction to remove the steel frame from the historic Johnson City Arch in an amount not to exceed \$27,930 was made by Trustee Brown and seconded by Trustee Jacyna.

Motion Carried – Vote:

Ayes – 4 (Jacyna, Brown, Walker, Meaney)

Nays – 0

Absent – 1 (Giblin)

Resolution 132 of 2024

A motion to authorize the Director of Planning or her designee to sign a contract for the awarded Susquehanna River Basin grant to implement leak detection technology at the Water Department was made by Trustee Walker and seconded by Trustee Brown.

Motion Carried – Vote:

Ayes – 4 (Jacyna, Brown, Walker, Meaney)

Nays – 0

Absent – 1 (Giblin)

Resolution 133 of 2024

A motion to authorize the Fire Department to fund a contingency not to exceed \$31,000 for the Station One repairs otherwise funded by the NYS Community Resiliency, Economic Sustainability, and Technology Program was made by Trustee Jacyna and seconded by Trustee Brown.

Motion Carried – Vote:

Ayes – 4 (Jacyna, Brown, Walker, Meaney)

Nays – 0

Absent – 1 (Giblin)

Resolution 134 of 2024

A motion to set the public hearing to consider the Village of Johnson City’s Community Development Block Grant (CDBG) application for the reconstruction of Harrison Street from Grand Avenue to Floral Avenue on July 16, 2024 at 7:30 PM was made by Trustee Walker and seconded by Trustee Brown.

Motion Carried – Vote:

Ayes – 4 (Jacyna, Brown, Walker, Meaney)

Nays – 0

Absent – 1 (Giblin)

VILLAGE COURT

Resolution 135 of 2024

A motion to appoint Kalleen M. Benjamin to the position of Full Time Chief Clerk to Justice in the Village Court at a starting salary of \$40,000.00 per year, per the ASU Collective Bargaining Agreement, effective June 20th, 2024, with a performance evaluation after 6 months and contingent upon successful completion of a background check was made by Trustee Brown and seconded by Trustee Jacyna.

Motion Carried – Vote:

Ayes – 4 (Jacyna, Brown, Walker, Meaney)

Nays – 0

Absent – 1 (Giblin)

Discussion: Mayor Meaney congratulated Kalleen Benjamin.

JOINT SEWAGE TREATMENT BOARD

Resolution 136 of 2024

Approve the Binghamton-Johnson City Joint Sewage Board request that the owners pass legislation to amend the 2024 Budget position count by increasing the Operator 1/Trainee position by one. The amount will be offset by holding one open Shift Lead Operator position from being filled for 8 pay periods. There will be no change to funding in the 2024 Budget. (See Attached Worksheet) was made by Trustee Jacyna and seconded by Trustee Brown.

Motion Carried – Vote:

Ayes – 4 (Jacyna, Brown, Walker, Meaney)

Nays – 0

Absent – 1 (Giblin)

Resolution 137 of 2024

Approve the Binghamton-Johnson City Joint Sewage Board request that the owners pass legislation to amend the 2024 Budget to increase ES.42701 Refund of Prior Years Expense and increase ES8130.54701 Travel and Training. (See Attached Correspondence) was made by Trustee Jacyna and seconded by Trustee Brown.

Motion Carried – Vote:

Ayes – 4 (Jacyna, Brown, Walker, Meaney)

Nays – 0

Absent – 1 (Giblin)

Resolution 138 of 2024

A motion to authorize the Joint Sewage Board to effectuate a 2023 Budget amendment greater than forty-five (45) days after then end of the year pursuant to Section G of the IMA. Such transfers are to increase ES1994.54999 Depreciation by \$16,091,299.36; decrease ES.49999 JS Fund Balance by \$8,833,877.36; decrease ES8130.54001.COB Debt Service COB by \$3,823,201.00; decrease ES8130.54001.VJC Debt Service VJC by \$3,434,221.00 was made by Trustee Brown and seconded by Trustee Jacyna.

Motion Carried – Vote:

Ayes – 4 (Jacyna, Brown, Walker, Meaney)

Nays – 0

Absent – 1 (Giblin)

Mayor Meaney stated we have a YouTube channel and all of our meetings will be available to watch after they are posted.

Mayor Meaney stated we have two Clerk/Treasurers up here. We have our new Clerk/Treasurer Chuck Shager who were very fortunate to get from the City of Binghamton and our outgoing Clerk/Treasurer Jackson Bailey who has gotten the opportunity of a lifetime presented to him where he is going to be going to be the Administrator for Tioga County. We have been very fortunate to have him with us for this short period of time. He came in and we were all treading water and we had a little bit of a transition with the previous Clerk/Treasurer and he championed that we had to move from one facility to the next and had more hurdles than a 1,000-meter hurdle dash. He did it with ease and we are so very appreciative to all the hard work that he's done. He brought this village forward and he has made it more efficient and Tioga County is really lucky to gain him and no disrespect Chuck but we are sad to see him go and we are glad you are here, but Jackson, thank you so much for all you have done for this Village and moving it forward and we wish you nothing but the best of luck.

Mayor Meaney thanked everyone for coming.

ADJOURNMENT

Mayor Meaney adjourned the meeting at 8:40 pm.

Jackson Bailey II
Village Clerk/Treasurer

Recordings of the Village Board meetings and work sessions
are available for review through the Village Clerk/Treasurer's Office

VILLAGE OF JOHNSON CITY
LOCAL LAW NO. 3 FOR THE YEAR 2024

**A LOCAL LAW APPROVING THE PRELIMINARY DEVELOPMENT PLAN
FOR RIVERSIDE GARDENS REDEVELOPMENT AT 400 RIVERSIDE DRIVE**

Be it enacted by the Village Board of the Village of Johnson City as follows:

Section 1. Pursuant to Section 300-65.8 of the Village Code, the Village Board is approving the preliminary development plan for 400 Riverside Drive as attached in Exhibit A with the appropriate Village Board, Planning Board and department head comments.

Section 2. Remainder

Except as hereinabove amended, the remainder of the Code of the Village of Johnson City shall remain in full force and effect.

Section 3. Separability

The provisions of this Local Law are separable and if any provision, clause, sentence, subsection, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstance, such illegality, invalidity or unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, subsections, words, or parts of this local law or their application to other persons or circumstances. It is hereby declared to be the legislative intent that this local law would have been adopted if such illegal, invalid, or unconstitutional provision, clause, sentence, subsection, word or part had not been included therein, and as if such person or circumstance, to which the local law or part thereof is held inapplicable, had been specifically exempt therefrom.

Section 4. Effective Date

This Local Law shall take effect immediately upon filing with the New York State Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.

VILLAGE OF JOHNSON CITY
LOCAL LAW NO. ____ FOR THE YEAR 2024
A LOCAL LAW ADDING A NEW CHAPTER 126 OF THE VILLAGE CODE
ENTITLED “CONTRACTOR STANDARDS”

Be it enacted by the Village Board of the Village of Johnson City as follows:

Section 1. A new chapter shall be added to the Village Code as follows:

Chapter 126. Contractor Standards

§ 126-1 License required.

- A. General Contractor. No person shall hereafter engage in, carry on or conduct the business of General Contractor or do or perform or offer or undertake or contract to do or perform the work of a General Contractor within the Village or hold himself or herself out to the public, directly or indirectly, as being able to do so unless licensed pursuant to this article.
- B. Repair Person. No person shall hereafter engage in, undertake or perform the work of a Repair Person or agree to do or perform such work within the Village or hold himself or herself out to the public, directly or indirectly, as being able to do so unless licensed pursuant to this article or unless working under the direction of a person so licensed, and no person shall directly or indirectly hire, employ, engage or suffer or permit any person to do the work of a Repair Person unless such person is licensed as a Repair Person pursuant to this article.
- C. Verification of licenses. It shall be within the authority of the Building Inspector or any Village official to verify that any person or persons performing contractor work within the Village (other than property owners authorized pursuant to § 126-5 of this chapter) are duly licensed to perform such work according to the provisions of this chapter. If proof of proper licensing is not shown to the Inspector or Village official, the work on the project shall be stopped until such time as properly licensed contractors are available to complete the project, and the person performing the work without a valid license shall be subject to a minimum fine of \$500 and a maximum fine of \$1,500. In addition, the owner of the premises where the work was being performed, the Building Inspector and the Code Enforcement Officer shall be notified, in writing, that the person or persons performing the contractor work on said premises were unable to show proof of proper licensing and the work on said premises is to be discontinued until a properly licensed contractor is retained to perform the work.

§ 126-2 License term; renewal; fees.

The Village Clerk may issue licenses under this article as follows:

- A. General Contractor's license, Class A.
 - (1) General Contractor's license, Class A, shall authorize the licensee to engage in the business of General Contractor within the Village for a period ending the 31st day of December next following the date of its issuance.
 - (2) The fee for such license shall be set by resolution of the Village Board of Trustees.

- (3) Such a license may be renewed annually on or before the expiration thereof for periods of one year upon payment of an annual renewal fee which shall be set by resolution of the Village Board of Trustees.

B. General Contractor's license, Class B.

- (1) A General Contractor's license, Class B, shall authorize the licensee to engage in the business of General Contractor in the Village, but only for the purpose of undertaking, performing and completing a single continuous job or installation at one location of property. Only one Class B license can be issued within a twelve-month period.
- (2) The fee for such a license shall be set by resolution of the Village Board of Trustees.

C. Repair Person's license.

- (1) A Repair Person's license shall authorize the licensee to perform only the work of a Repair Person within the Village for a period ending the 31st day of December next following the date of its issuance.
- (2) The fee for such license shall be set by resolution of the Village Board of Trustees.

D. Failure to renew license generally. Every licensee shall pay an additional fee as set by resolution of the Village Board of Trustees, together with the license fee prescribed in this section, upon the renewal of the license.

E. Effect of failure to renew any license. Every licensee who fails to renew his or her license after a period of five years will be required to retake the examination.

§ 126-3 Applications for licenses.

- A. General Contractors. Every person desiring a license as a General Contractor under this article shall make application therefor to the Village Clerk in such form and detail as the Clerk may prescribe. Such application shall state, among other things, the name and place of business of the applicant, the class of license applied for and the name of the representative of the applicant who will take the examination for the license and who will act as the supervisor of the work to be done under the license, if granted. A corporation or partnership that performs contractor work as defined in this section must have a licensed General Contractor that is a stockholder of such corporation in a minimum amount of 25%.
- B. Repair Persons. Every person desiring a license as Repair Person under this article shall make application therefor to the Village Clerk in such form and detail as the Clerk may prescribe. Such application shall state, among other things, the name and residence address of the applicant, the name and business address of the employer of the applicant and the nature and extent of the experience of the applicant in work as a Repair Person.

§ 126-4 Examinations.

- A. A person desiring or intending to conduct the trade, business or calling of a General Contractor or Repair Person in the Village shall be required to take the ICC Testing examination. The Village will provide any applicant a list of the approved testing locations for such examination.
- B. Waiver of examination. Notwithstanding any other provision of this section where an applicant for a General Contractor's license, Class B, holds a current general contractor's license from another state or

political subdivision thereof or from the State of New York or any political subdivision thereof, the ICC Testing examination may be waived.

- C. No applicant for a license under the provisions of this article shall be permitted to take the examination required by § 126-22 or § 126-23 more than once in six months.
- D. Each applicant must pay any fees and costs associated with taking the ICC Testing examination at an approved testing location. The Village shall charge and collect from each person applying for examination a sum set by resolution of the Board.

§ 126-5 Eligibility for General Contractor's exam.

Any person shall be eligible to take the ICC Testing examination as a General Contractor who has submitted proof of at least four years' prior experience as a licensed Repair Person, with prior experience in the relevant construction work; or that he or she has received an applicable degree in construction work from a college or university accredited by the State Department of Education, holds a license as a professional engineer in the state and has had at least three years' prior experience in the relevant construction work in the United States, its territories and possessions under the supervision of a person or persons licensed as a General Contractor under the provisions of this article.

§ 126-6 Eligibility for Repair Person's exam.

Any person shall be eligible to take the ICC Testing examination as a Repair Person who has submitted proof of 9,000 hours of contractor experience under a licensed contractor's supervision; or enrollment in, and subsequent completion of, an approved contractor apprenticeship program with at least 8,250 hours of training completed before applying to take the ICC Testing exam for Repair Persons; or any other experience comparable to the above training.

§ 126-7 Signing and issuance of licenses.

Licenses shall be signed by the Village Clerk and shall be issued by the Village Clerk.

§ 126-8 Records of issuance, suspension and revocation of licenses.

It shall be the duty of the Village Clerk to keep and maintain records of all licenses issued, suspended or revoked and to make such records available for public inspection.

§ 126-9 Restrictions upon licenses.

- A. Assignment; transfer. No license issued hereunder shall be assigned or transferable.
- B. Identification of licensee. Each license as a General Contractor issued hereunder shall specify the name of the person licensed, who shall be known as the holder of the license, and such persons shall be designated in the license as the supervisor of all work to be done under the license.
- C. Numbering, form, color, etc. All licenses shall be numbered in the order in which they are issued and shall be in such form and of such color and shall contain such information as may be prescribed by the Village Clerk.
- D. Display. Each license shall at all times be kept conspicuously displayed in the place of business or employment, as the case may be, of the licensee.

- E. In case one or more officers of a corporation engaged in such business shall die, being the holder of General Contractor license, the corporation may continue the business during the time necessarily required to administer the estate of such deceased officer, not exceeding two years from the granting of letters, provided that one or more officers of the corporation is the holder of a General Contractor's license and, together with the legal representative of such deceased officer or officers, actually owns and holds at least 25% of the issued and outstanding capital stock of said corporation.

§ 126-10 Suspension and revocation of licenses; fines.

- A. Any license issued hereunder may be suspended or revoked, at the discretion of the Code Enforcement Officer, after hearing upon due notice held, upon charges given to the licensee and an opportunity to be heard in his or her defense in person and/or by attorney, if the Code Enforcement Officer is satisfied that the holder of such license or any of his or her or its officers or employees willfully or by reason of incompetence has violated any provision of this chapter or of any other law or of any ordinance, local law or the building code of the Village governing contractor work or requiring permits.
- B. The Code Enforcement Officer may, in lieu of suspending or revoking a license hereunder, impose a fine not exceeding \$50 for the first offense and not less than \$100 nor more than \$500 for a subsequent offense and may suspend the license until such fine is paid.

Section 2. Remainder

Except as hereinabove amended, the remainder of the Code of the Village of Johnson City shall remain in full force and effect.

Section 3. Separability

The provisions of this Local Law are separable and if any provision, clause, sentence, subsection, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstance, such illegality, invalidity or unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, subsections, words, or parts of this local law or their application to other persons or circumstances. It is hereby declared to be the legislative intent that this local law would have been adopted if such illegal, invalid, or unconstitutional provision, clause, sentence, subsection, word or part had not been included therein, and as if such person or circumstance, to which the local law or part thereof is held inapplicable, had been specifically exempt therefrom.

Section 4. Effective Date

This Local Law shall take effect immediately upon filing with the New York State Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.

VILLAGE OF JOHNSON CITY
LOCAL LAW NO. ____ FOR THE YEAR 2024
A LOCAL LAW ADDING A NEW CHAPTER 165 OF THE VILLAGE CODE
ENTITLED “HOUSING, RENTAL”

Chapter 165: Housing, Rental

Article I General Provisions

§ 165-1 Short title.

This chapter will be known as the "Johnson City Rental Housing Law," and will be referred to as such in this chapter.

§ 165-2 Findings and statement of purpose.

The Village Board of Trustees (Board) has determined that there exist in the Village of Johnson City issues arising from the rental of dwelling units that may be substandard or in violation of the New York State Uniform Fire Prevention and Building Code, the New York State Multiple Residence Law, or other state codes or local codes; dwelling units that are inadequate in size, overcrowded and dangerous, that tend to promote or encourage deterioration of the housing stock of the Village, create blight, excessive vehicular traffic and parking problems and that tend to overburden municipal services. The Board finds that the Village has transient residents, many of whom occupy rental housing within the Village and whose members have generated a disproportionate number of complaints of public nuisances, including but not limited to noise, property damage, and property neglect; that the current Code of the Village of Johnson City lacks sufficient incentives for owners to regulate the conduct of their tenants; and that the Village Code lacks sufficient safeguards on the population densities of rental housing. The Board further finds that current Village Code provisions must be enforced to halt the proliferation of such conditions and that the public health, safety, welfare, good order and governance of the Village will be enhanced by enactment of the regulations set forth in this chapter, which regulations are remedial in nature and effect.

§ 165-3 Effect on other laws.

This chapter supplements and/or incorporates the requirements contained in the New York State Uniform Fire Prevention and Building Code, the New York State Multiple Residence Law and the Zoning Code of the Village of Johnson City. In the event of a conflict between the aforementioned codes and this chapter, the most restrictive requirements shall prevail to the extent permitted under applicable law. This chapter is intended to supplement rather than supersede existing New York State law and the other chapters of the Village Code.

§ 165-4 Scope, applicability and exceptions.

A. The provisions of this chapter shall apply to the maintenance, repair, use and occupancy of all residential buildings and structures now in existence or hereafter constructed, rehabilitated, renovated or converted to residential use within the Village of Johnson City where the building or structure is being used in any capacity for rental housing, except those buildings and structures specifically excluded from the provisions of this chapter and public nuisance structures as defined herein. Any structure that was in compliance on the day previous to the adoption of this chapter will be allowed to remain, except if:

(1) Such structure is substantially damaged by fire or other causes. In the event that the existing use is nonconforming in any respect as to this chapter or the Village of Johnson City Zoning Code, the rehabilitation or reconstruction of the structure shall be subject to the nonconforming use provisions of Article 64 of the Village of Johnson City Zoning Code;

(2) Any state, county or local code requires changes to existing structures.

B. The legal occupancy of any rental building or structure existing on the date of adoption of this chapter shall be permitted to continue without change, except such changes as are specifically required to be made to existing rental buildings or structures in this chapter, the New York State Multiple Residence Law and the New York State Uniform Fire Prevention and Building Code.

C. Nothing in this chapter shall be deemed to change the validity of or requirements for a certificate of occupancy under the New York State Uniform Fire Prevention and Building Code.

D. Exceptions. The provisions of this chapter do not apply to:

(1) Buildings, structures and uses owned and operated by any governmental unit or governmental agency, including the State of New York, the State University College at Binghamton, or the County of Broome;

(2) Single-family dwellings occupied by a record titleholder;

(3) Two-family dwellings, with at least one dwelling unit occupied by the record titleholder;

(4) Transient shelters and group homes subject to state inspection;

(5) Residential structures of which ownership passes to a governmental unit;

(6) Hotels or motels;

(7) Tourist homes or bed-and-breakfast dwellings; and

(8) Nursing homes, intermediate-care nursing homes or convalescent dwellings.

E. Where a nonresidential business or activity or a state-licensed or state-approved use occupies a portion of a building and the building contains premises which would otherwise be subject to this chapter, this chapter shall be and remain applicable to the residential and common or public areas of such building and premises.

§ 165-5 Definitions.

Unless otherwise expressly stated or the context clearly indicates a different intention, the following terms have the following meanings and shall be so construed wherever they appear in this chapter.

APPROPRIATE AUTHORITY. The Code Enforcement Office.

BED-AND-BREAKFAST or TOURIST HOME. A single-family dwelling occupied and used by the owner of such dwelling as their principal residence, and within such dwelling unit there are not more than four accessory guest rooms whose occupants' stay shall not exceed seven days and for which a morning meal only is provided.

BEDROOM. Any room or space used or intended to be used for sleeping purposes.

CIVIL PENALTY. A penalty levied by the Code Enforcement Officer against an existing permittee in accordance with this chapter.

CODE ENFORCEMENT OFFICE. The division within the Village charged with the duty to inspect dwelling units, rooming houses, rooming units, premises and structures for compliance with this chapter, and may also mean, as the context indicates, a member of that division.

CODE ENFORCEMENT OFFICER. The person designated by the Mayor or Board of Trustees to issue permits pursuant to the New York State Village Law, the administrator of the Code Enforcement Office or their designee. Nothing herein shall be deemed to require the Mayor or Board of Trustees to delegate permitting authority to the Code Enforcement Officer. The designated officer shall be the authorized representative for the enforcement of this chapter and for the administration of the division.

CODE OFFICIAL. Also referenced as the Code Enforcement Officer, the person appointed by the Mayor or Board of Trustees pursuant to the New York State Village Law to issue permits; and the person charged with the administration and enforcement of this chapter, or any duly authorized representative thereof.

COMMON AREAS. The areas within a two-family or multiple dwelling that are available for common use by all tenants of all dwelling units. Examples include but are not limited to:

- A. Lobbies.
- B. Corridors.
- C. Stairways.
- D. Washing machines and laundry rooms.
- E. Roof.
- F. Elevators.
- G. Washrooms in lobby areas.
- H. Storerooms.
- I. Basements.
- J. Attic.

DWELLING UNIT. A single unit providing complete, independent living facilities for one or more persons, including permanent provisions for living, sleeping, eating, cooking and sanitation.

EXTERIOR PROPERTY. The open space on the premises and on adjoining property under the control of owners or operators of such premises.

HABITABLE SPACE. Space in a structure for living, sleeping, eating or cooking. Bathrooms, toilet rooms, closets, halls, storage or utility space and similar areas are not considered habitable spaces.

MULTIPLE DWELLING. Any building containing more than two dwelling units or rooming units.

OWNER. The record titleholder or contract purchaser, property manager, tenant under a recorded lease or any executor, administrator, trustee, conservator or other fiduciary, mortgagee or lienholder thereof; an agent for the receipt of notice, legal process or other service or any individual acting in a fiduciary capacity for the record titleholder or contract purchaser.

OWNER'S AGENT. Any person, company, corporation or other entity that has the authority to act on behalf of or in the place of the owner.

PERMITTEE. An owner who has been issued a rental permit within the preceding 36 months.

PERSON. Any natural person and any entity that is recognized by law as having the rights and obligations of a natural person.

RECORD TITLEHOLDER. Any person holding title of record by deed, contract of sale, or judicial determination.

REGISTERED COMPLAINT. Any oral or written communication or personal observation upon which the Code Enforcement Officer has probable cause to believe that additional investigation is required to verify compliance with this chapter.

RENTAL AGREEMENT. A written or oral agreement embodying and fixing the terms and conditions for the transfer of possession and the use and occupancy of premises, whether or not for a definite period of time.

RENTAL BUILDINGS AND STRUCTURES

A. Dwelling units, rooming houses, rooming units, two-family dwellings, or multiple dwellings which are occupied by one or more persons, none of whom is a record titleholder; or

B. Dwelling units, rooming houses, rooming units, two-family dwellings, or multiple dwellings which are used for residential purposes under the terms of a rental agreement.

ROOMING UNIT. Any room or group of rooms forming a single habitable unit occupied or intended to be occupied for sleeping or living, but not for cooking purposes.

SHORT-TERM RENTAL. Any room or group of rooms being rented or lease for a period of time less than thirty (30) days. i.e. AirBnb, VRBO, vacation rentals. Excluding rooming houses (see Chapter 166 Article VII).

TENANT. A person, corporation, partnership or group, not the legal owner of record, occupying a dwelling unit or portion thereof as a unit.

TWO-FAMILY DWELLING. A building of two dwelling units, separated by common walls and/or floors. It may or may not have a direct entrance from the outside to each dwelling unit.

Article II Administration and Enforcement

§ 165-6 Inspections; issuance of notices.

A. For purposes of the Rental Permit Law, the Code Enforcement Office shall cause inspections to be made at intervals as follows:

(1) If requested in writing by the owner or owner's agent of a rental building(s) or structure(s) pursuant to § 165-11C of this chapter, then prior to issuance of a permit or renewal of a permit pursuant to this chapter;

(2) Upon receipt of a registered complaint;

(3) At the discretion of the Code Enforcement Office at an interval of less than three years for a property(s) where there are persistent or consistent violations of this chapter or other laws, rules and regulations of the Village of Johnson City, County of Broome or the State of New York; or

(4) Otherwise in accordance with law [or alternative: not to exceed every three years].

B. The inspection by the Code Enforcement Office shall determine the condition of rental buildings and structures, rooming houses, rooming units, similar dwellings and accessory structures located within the Village of Johnson City, and the Code Enforcement Office may issue notices as provided for in this chapter.

C. The Code Enforcement Officer or their designees are authorized to enter common areas at reasonable times for the purposes of conducting a visual inspection. If entry is refused or not obtained, the Code Official is authorized to pursue entry to the fullest extent authorized by law.

D. Application of this section is subject to the limitations contained in § 165-15.

§ 165-7 Prohibited acts and required actions.

A. In addition to the requirements of § 165-10, violations of the following shall be deemed violations of the Rental Housing Law:

(1) It shall be unlawful and a violation of this chapter for any owner of a rental building or structure to lease, let, rent or permit the occupancy and use as a rental building or structure without first having obtained a rental permit as provided herein.

(2) It shall be unlawful and a violation of this chapter for any owner of a rental building or structure to provide materially false, misleading, or inaccurate information on any form submitted pursuant to this chapter.

(3) No person shall disable a carbon monoxide or smoke detection device in violation of § 165-27 of this chapter.

(4) No owner shall, following reasonable notice and an adequate opportunity to correct the same, fail to correct a serious fire hazard or electrical violation or fail to provide heat for a residential building or structure in accordance with legal requirements.

B. It shall be the responsibility of the owner to install working single-station smoke detectors and carbon monoxide detectors within their respective dwelling units, and it shall be the responsibility of the tenant to ensure that the smoke detectors and carbon monoxide detectors remain in working order throughout the lease term. In the event that a smoke detector or carbon monoxide detector becomes inoperable, the tenant shall inform the owner, and the owner shall immediately replace the inoperable smoke detector or carbon monoxide detector.

§ 165-8 Grounds for revocation or nonrenewal of permit.

A. The following findings, upon substantial evidence and which shall be made in accordance with § 165-13 of this chapter, shall be grounds for revocation or nonrenewal of a rental permit for the particular rental building or structure at issue:

(1) The owner is a habitual violator as described in § 165-29;

(2) The premises are a public nuisance as defined by § 237-18 or §166-31 of the Village of Johnson City Code..

(3) Three or more violations of this chapter have occurred either at a particular rental building or structure within a twelve-month period, and the owner failed to correct such violations within the time period given by notice and/or has been required to appear before a court of competent jurisdiction for

such failure(s), and the owner was found by the Code Enforcement Office, court, or Zoning Board of Appeals, where applicable, to have failed to correct the violations without good cause;

(4) The owner, owner's agent, or anyone providing information on owner's behalf hereunder, provided materially false, misleading, or inaccurate information on any form submitted pursuant to this chapter; or

(5) Unpaid fees imposed by the provisions of this chapter.

B. Before a rental permit may be revoked or issuance or renewal denied, except in cases of emergencies, a notice of the violation(s) shall be sent pursuant to § 165-13, and the permittee or aggrieved person shall be entitled to a hearing before the Zoning Board of Appeals, which shall have appellate jurisdiction with regard to findings of fact upon which the Code Enforcement Officer has issued their decision. Written notice of the hearing shall be mailed to the permittee or served upon the aggrieved person no less than seven days in advance and shall apprise the recipient of the proceedings and potential consequences and the aggrieved person's right to be heard. At the hearing, the aggrieved person shall be entitled to be again apprised of the claims against them, must be given an opportunity to be heard in explanation or rebuttal, and shall have the right to confront witnesses. Determinations of the Zoning Board must be based upon substantial evidence and must incorporate the factual findings in the record as the basis for its determination. Prior convictions of offenses under this chapter from a court of competent jurisdiction shall be conclusive evidence of the violation(s) upon which such conviction was based. The Zoning Board, for good cause shown, may stay the enforcement of any revocation for such period as it deems appropriate. Persons seeking relief from applicable provisions of the New York State Uniform Fire Prevention and Building Code may file a petition with the New York State Department of State Codes Division Board of Review for variance and/or an appeal of the Code Official's determination.

Article III Dwelling Inspection and Rental Certification

§ 165-9 Required owner/agent information.

A. Owners of residential rental property located in the Village of Johnson City shall complete and sign a registration form provided by the City Enforcement Office for each rental building and/or structure owned. If the owner owns more than one rental building or structure, separate forms must be completed for each separate rental building and/or structure. The form shall indicate the name, physical address, and telephone number of each and every owner; the number and address of the rental building or structure, whether the premises are governed by a written lease or an oral lease, daytime and evening telephone numbers of the owner or owner's agent, the square footage of habitable space in each rental dwelling unit, and pre-existing nonconforming status, and any other pertinent data sought by the Code Enforcement Officer. The owner shall sign a statement affirming whether a written lease is in effect and, if applicable, that the written lease contains a notice provision pursuant to § 165-19 of this chapter. The form shall indicate an address for receipt of notices by mailing under this chapter. The permittee shall be responsible for updating such information within five business days of an event or a change in circumstances that would render the information in the registration form inaccurate.

B. Owners of residential rental property located in the Village of Johnson City who reside in any county other than Broome County shall provide the Code Enforcement Office with the name and physical address of an individual over the age of 18 who shall reside in Broome County and who shall be designated as agent for receiving mailed notice or service of process. Such agent shall be deemed to have the rights and responsibilities of a permittee for the purposes of this chapter. A new permittee shall provide the information required in this subsection within five days from the date of any change of ownership.

C. Owners shall provide current contact information to the Code Enforcement Officer within 30 days of changing their address.

§ 165-10 Rental permit required; occupancy limitations.

A. No owner shall rent, let, lease, or otherwise allow the occupancy of any existing rental building or structure unless that owner holds a valid rental permit for said rental building or structure. For owners of more than one rental building or structure, separate rental permits are required for each rental building or structure. No violations of this subsection shall issue before one year after the effective date of this chapter. In the event that the Code Enforcement Officer is unable to inspect all rental properties, for which the owners thereof have requested an inspection, within one year from the effective date of this chapter and issue the required rental permit, then every owner of such an existing rental building or structure (that requested an inspection) shall provide all information listed in § 165-16A through I of this chapter, and any other information required pursuant to this chapter in order to obtain a rental permit hereunder, to the maximum extent possible, to the Code Enforcement Officer who will then issue a temporary rental permit which said permit shall be effective until such point as an inspection can be completed by the Code Enforcement Officer, or the owner submits a notarized self-certification form pursuant to § 165-11C, and a permanent rental permit issued.

B. Occupancy limitations shall be governed by the rules and regulations contained in Chapter 300 of the Code of the Village of Johnson City, known as the Village of Johnson City Zoning Code, and any amendments made thereto.

§ 165-11 Fees; duration of permits; issuance of permits.

A. Rental inspection fees and reinspection fees will be charged in the amount set forth in the schedule of fees adopted by the Village of Johnson City Board of Trustees by resolution.

B. Rental permits will be issued for a thirty-six-month period and shall be valid for such period unless invalidated or revoked as provided in this chapter.

C. Permits shall be issued upon completion of all of the following:

(1) Provision of all the information required in the registration form pursuant to § 165-9; and

(2) Verification of compliance with this chapter through one of the following methods:

(a) Completion and submission of a self-certification form by the owner, certifying under oath and subject to perjury that said rental building or structure, and all dwelling units contained therein, are in compliance with all applicable City and state codes, statutes, laws, ordinances and regulations, pursuant to § 165-12B; or

(b) Performance of an inspection, at the written request of the owner, by the Code Enforcement Office to determine compliance with this chapter pursuant to § 165-12A, with all such inspections to be performed pursuant to § 165-15; and

(3) All requirements of this chapter have been met.

D. Newly constructed or renovated rental structures will be required to pay a registration fee in the amount set forth in the schedule of fees adopted by the Board of Trustees by resolution when the rental permit is issued. This registration fee must be paid prior to the issuance of a certificate of occupancy.

§ 165-12 Procedure for inspections and self-certification.

A. If the owner desires an inspection to verify compliance with this chapter as set forth in § 165-11C(2)(b) above, the following shall apply:

(1) At least 30 days prior to initial occupancy, or 30 days prior to the expiration date of a current rental permit, whichever is applicable, the owner or agent of a rental property shall apply to the Code Enforcement Office for inspection of the structure and all units therein. The owner of the property shall be required to sign and return the application along with the applicable fee, which will also include the registration form required by § 165-9A of this chapter.

(2) The Code Enforcement Officer shall inspect the property subject to the requirements set forth in § 165-15. If the property is in compliance with this chapter, the permit will be issued.

B. If the owner prefers to verify compliance with this chapter as set forth in § 165-11C(2)(a) above, the following shall apply:

(1) The form for self-certification shall be made available by the Code Enforcement Officer and shall be completed, signed and notarized by the record titleholder(s) under penalties of perjury.

(2) Any owner that provides materially false or misleading information on the self-certification form shall be in violation of this chapter as set forth in § 165-8 and shall also be subject to the penalties of perjury in addition to the penalties found in § 165-24 of this chapter.

§ 165-13 Notice of violation; method of service.

If the Code Enforcement Officer determines that there are reasonable grounds to believe that premises are being maintained in violation of this chapter, that officer shall give notice of the alleged violation to the owner or owner's agent of the premises, which notice shall contain the elements required of an information under the New York State Criminal Procedure Law. Such notice shall:

A. Be in writing;

B. Include a description of the real estate sufficient for identification;

C. Describe the violation, cite the applicable section of the local law and/or uniform code, and remedial action required;

D. Describe the facts upon which the violation is based;

E. State that all health, safety and maintenance violations must be corrected immediately. The Code Enforcement Officer shall return at a specified date to verify conformance with the order to remedy. Any maintenance items which cannot be completed at this time because of weather constraints may be granted a time extension. Reasonable time extensions may be granted by the Code Enforcement Office based on consideration of all relevant factors;

F. State that, if upon reinspection a violation still exists, the Code Enforcement Officer shall order that the rental permit be suspended and the structure vacated;

G. Be mailed via first-class, registered or certified mail to the permittee or served upon any other person in accordance with the applicable provisions of the Criminal Procedure Law;

H. State the time to file an appeal, the amount of the appeal fee, the right to call witnesses and the right to be represented by counsel.

§ 165-14 Complaint by tenants; retaliatory actions.

A. Unless there are significant health or safety issues, if the property has a valid rental permit, a tenant must first complain to the owner or agent of the property. Forms for that purpose may be obtained from the Code Enforcement Office; however, there is no obligation for a tenant to use such forms.

B. If the complaint is not addressed within seven calendar days, the tenant may schedule an inspection appointment with the Code Enforcement Officer, who shall give reasonable advance notice to the owner's agent. If violations are found, an inspection fee in accordance with § 165-11 shall be charged.

C. No person shall institute or maintain an action for eviction because the occupant has reported a violation of this chapter or a related provision of the Village Code to the Code Enforcement Officer or other Village employee.

D. No person shall cause any service, facility, equipment or utility required under this chapter to be removed, shut off or discontinued in retaliation for a complaint.

§ 165-15 Application for search or administrative warrant authorized.

A. The Code Enforcement Officer shall have the right to inspect the common areas of a two-family dwelling or multiple dwelling upon either: 1) the consent of a person in lawful possession of either the dwelling or a dwelling unit therein and who has permission to access the area in question pursuant to their lease; 2) the consent of the owner of the dwelling; or 3) upon the procurement of an administrative search warrant from a court of competent jurisdiction to enable such inspection.

B. The Code Enforcement Officer shall have the right to inspect a dwelling unit in any rental building or structure upon either: 1) the consent of the person in lawful possession of that dwelling unit sought to be inspected and the consent of the owner; or 2) upon the procurement of an administrative search warrant from a court of competent jurisdiction to enable such inspection.

C. The Code Enforcement Officer is authorized, on sworn affidavit stating the factual basis thereof, to make application to the Village of Johnson City or to such other court as may be deemed appropriate for the issuance of an administrative search warrant. The application for a search or administrative warrant shall, in all respects, comply with applicable laws of the State of New York and the United States.

§ 165-16 Contents of rental permit.

The rental permit issued under this chapter shall contain the following information:

- A. The address, type of structure, and structure classification;
- B. The date of inspection or date of self-certification statement, whichever is applicable;
- C. The date of issuance;
- D. The expiration date;
- E. Number of dwelling units;
- F. A statement indicating whether the structure is equipped with a fire alarm system, single station smoke detectors, and carbon monoxide detectors as required by the Code;
- G. A statement indicating whether the structure is equipped with a sprinkler system;

H. Local contact information including name, address and phone number for the owner or owner's designated representative.

§ 165-17 Transferability of permit; display of permit required.

A current rental permit issued under this chapter shall be invalidated by sale or transfer of the property. The owner of a rental building or structure shall conspicuously display a copy of the rental permit on the main entrance door of each building, or in a common area immediately adjacent thereto.

§ 165-18 Notices on sale of dwelling; unpaid fines.

A. A seller of a rental property, including property occupied under authority of an unrecorded contract for sale, shall inform the prospective buyer of the following at least 14 days prior to the closing:

(1) Current status of the rental permit;

(2) Any outstanding notice regarding violations of the Johnson City Rental Housing Law;

(3) The existence of any court or administrative proceeding which pertains to alleged violations of the Johnson City Rental Housing Law, stating the case numbers and names of all parties to the proceedings.

B. Every seller of a rental property shall give notice in writing to the Code Enforcement Office within two business days after closing. This notice shall include the name and address of the buyer.

C. Each buyer of an interest in rental property shall give notice in writing to the Code Enforcement Officer within 10 business days after closing. The notice shall identify the address of the affected property, the name and address of all parties named in the contract, and the interests in the property conveyed or received by each party. The buyer shall also provide a copy of the deed, showing the date, book, and page within 10 days of recording.

D. Any unpaid fines shall run with the land and become a lien against real property and shall be enforceable against the subsequent owner of the property.

§ 165-19 Notice to tenants.

All written rental agreements for rental buildings or structures within the Village of Johnson City must contain the following language in 10-point or larger type: "Please take notice that you and the landlord each have certain rights and responsibilities under The Village of Johnson City Rental Housing Law, a copy of which is available in the Village Hall, 60 Lester Avenue, Johnson City, NY 13790."

§ 165-20 Transition rules.

A. None of the rules in this § 165-20 shall be extended beyond the transition period except by resolution of the Board of Trustees.

B. Owners of rental buildings or structures existing on the date of adoption of this chapter or existing hereafter must register within one year from the effective date of this chapter in accordance with Article III. Upon receipt of a completed registration form, the Code Enforcement Officer will review the form and if, on this basis, the premises appear to be substantially in compliance with the requirements of this chapter, shall issue a temporary rental permit.

C. The temporary rental permit shall be effective until the first of the following has occurred:

(1) One year shall have elapsed from the date of issuance of the temporary rental permit;

(2) The Code Enforcement Officer has inspected the rental building or structure and has issued a rental permit as a result of such inspection, or the owner submits a notarized self-certification form pursuant to § 165-11C;

(3) The Code Enforcement Officer has inspected the premises and has served upon the owner a written denial, setting forth the bases therefor; or

(4) The Village of Johnson city has revoked the temporary rental permit for cause pursuant to § 165-8.

D. No holder of a temporary rental permit shall be liable for failure to register in accordance with § 165-9 until one year from the effective date of this chapter.

E. No owner shall be liable for renting premises in violation of this chapter under the terms of a written lease that was in effect at the date of enactment, provided that the lease and the occupancy complied with applicable law in existence prior to such date. This exception shall not apply to renewals of existing leases.

Article IV Penalties for Offense

§ 165-21 Failure to correct violations.

A. Any person who fails to correct a violation of this chapter upon receipt of a notice of violation shall be guilty of an offense and shall be subject to fines or civil penalties which shall be cumulative for each and every week that the violation remains uncorrected.

B. Offenses:

(1) Each day the owner fails to arrange for an inspection beyond 15 days after service of such notice;

(2) Each violation not corrected within a reasonable time following receipt of a notice of violation.

C. Penalties:

(1) Failure to arrange for a timely reinspection shall give rise to a presumption that the violation was not corrected and a fine shall be imposed accordingly;

(2) Violations not corrected in the allotted time shall be subject to a fine or civil penalty, which fine or civil penalty shall not exceed the maximum set forth in the New York State Executive Law for violations of state code; and not to exceed the maximum set forth in the Village of Johnson City Code for violations of this chapter, retroactive to the original date set forth in the violation notice. A cumulative civil penalty may be imposed for each and every week or portion thereof that the violation continues, to the maximum extent permitted by law. Enforcement proceedings shall be in accordance with § 165-24 of this chapter.

§ 165-22 Actions to enjoin and to collect costs.

In addition to the penalties provided in this chapter, when any dwelling, building or structure is constructed, altered, converted, used or maintained in violation of any section of this chapter, the Village of Johnson City may bring suit in an appropriate court of competent jurisdiction to:

- A. Prevent unlawful construction, alteration, conversion, or maintenance;
- B. Restrain, correct, or abate such violation or nuisance;
- C. Prevent the occupation of the dwelling, building or structure;
- D. Prevent any other violation of this chapter; and
- E. Obtain a judgment for costs and expenses to enforce this chapter.

§ 165-23 Assessment of costs.

All inspection fees, reinspection fees, demolition costs, administrative costs and legal costs incurred by the Code Enforcement Office or Village of Johnson City in the enforcement of this chapter may be collected by an assessment or levy placed against the real estate, to be collected as a property tax or by judgment entered against the owner personally or against the real estate.

§ 165-24 Offenses; penalties.

A. Any person who is found by a court of competent jurisdiction to have violated this chapter shall be guilty of an offense pursuant to the New York State Uniform Fire Prevention and Building Code and any amendments or changes thereto, and shall be subject to the maximum penalties authorized therein. Any such person who violates a section of this chapter after having previously been found guilty of violating the same section of this chapter at the same location shall be guilty of a repeat offense.

B. Relief under this section shall be in addition to the remedies set forth in §§ 165-22 and 165-23.

C. Each and every day in which an offense occurs, after notice has been provided, shall be deemed a separate offense.

Article V Appeals

§ 165-25 Zoning Board of Appeals; filing of notice.

Appeals by an aggrieved person of any determination or action of a Code Enforcement Officer may be taken to the Village of Johnson City Zoning Board of Appeals. A notice of appeal shall be filed with the Code Enforcement Officer within 15 days of the date of service of the notice of violation.

§ 165-26 Variances.

A. Any owner of rental property in the Village of Johnson City may apply to the Zoning Board of Appeals for a variance, on a temporary or permanent basis, from the requirements of this chapter. Such variance shall be granted upon a showing by the owner by clear and convincing evidence as follows:

- (1) That this chapter creates a unique hardship to the applicant that is different than other owners of rental property in the Village of Johnson City who are similarly situated;
- (2) That the granting of a variance will not undermine the purpose and intent of this chapter;
- (3) That the granting of a variance will not adversely affect the health, safety and welfare of neighboring property owners; and

(4) That the granting of a variance will not adversely affect the character of the neighborhood and that the variance, if granted, will have minimal impacts on the neighborhood and adjacent property owners.

B. In granting any variance, the Zoning Board of Appeals shall grant the minimum variance necessary to alleviate the hardship demonstrated by the applicant.

C. Any owner that receives a variance from this chapter must maintain its property in compliance with all laws, rules and regulations of any governmental entity having jurisdiction over such property. If an owner fails to comply with this section, then the Zoning Board of Appeals may revoke the variance previously granted subject to notice and an opportunity to be heard by the owner.

Article VI Additional Provisions

§ 165-27 Carbon monoxide detection devices.

A. For the purposes of this section, fossil fuel shall include coal, natural gas, kerosene, oil, and propane.

B. All rental buildings and structures shall have no less than one approved carbon monoxide detector installed in each dwelling unit if the residential building or structure contains a fossil-fuel-powered appliance, wood-powered appliance or fireplace which is within the interior of the building or structure. The detector shall be installed within 15 feet outside the area of all sleeping rooms and in accordance with the manufacturer's specifications for installation.

C. Every approved carbon monoxide detector shall comply with all applicable state laws and regulations, as set forth in the New York State Executive Law § 378 or its equivalent.

D. It shall be unlawful for any person to, in any way, make inoperable a carbon monoxide detector required under this chapter, except that this provision shall not apply to any building owner, manager, and/or agent in the normal procedure of maintenance, including replacement of batteries.

E. The owner shall be solely responsible for the installation of the carbon monoxide detectors. The owner shall immediately, upon notice from the tenant, repair or replace the carbon monoxide detector as necessary.

F. The tenant shall be responsible for informing the owner of any carbon monoxide detector malfunction and shall be responsible for replacing batteries as needed.

G. The owner shall furnish to the tenant at the beginning of a new lease or new tenancy, if applicable, written notice of the responsibilities of the tenant and the obligations of the owner regarding carbon monoxide detectors, their batteries and their maintenance. New batteries shall be installed in rental units when leased, and the same shall be noted on the lease agreement signed by both the owner and the tenant.

§ 165-28 Emergency actions.

A. Whenever a Code Enforcement Officer has probable cause to believe that a condition exists in or around a rental building or structure which constitutes an immediate and severe threat to the health, safety or welfare of the occupants or to the public, the officer may take any necessary action, including the temporary suspension of a rental permit. The Code Enforcement Officer shall serve upon the owner a written order incorporating the factual finding upon which the emergency action is based, without a prior hearing, such suspension to be effective on the date specified in the order.

B. Whenever a Code Enforcement Officer has probable cause to believe that a condition exists in or around a rental building or structure which threatens the health, safety or welfare of the occupants or the public, the officer may issue an order describing the condition and requiring that specified action be taken. If the owner does not comply with the order within the time specified, the officer may authorize the taking of the action specified in the order. Any costs incurred may be assessed against the property or collected as a personal judgment pursuant to valid legal action.

C. A copy of the order shall be sent to an agent or owner, and occupant(s), at their last known addresses. The method by which such notice shall be given shall be that method which provides notice within the shortest practicable period of time.

§ 165-29 Habitual violators.

A. A permittee who fails to correct a violation within the time period given by notice, or an owner who has been required to appear before a court of competent jurisdiction for such failure, three times for the same rental building or structure or on three separate properties during a twelve-month period may be deemed a habitual violator if found by the Code Enforcement Officer, court, or Zoning Board of Appeals, where applicable, to have failed to correct the violations without good cause. Upon finding that a permittee is a habitual violator, an agent or representative of such owner shall be deemed a habitual violator as to those properties.

B. A finding that an owner is a habitual violator shall be a basis for a court of competent jurisdiction to find probable cause for the issuance of an administrative search warrant for all properties owned or managed by a habitual violator. The fee for this unified inspection will be charged at regular inspection rates as set forth in § 165-11. The owner may be placed on an accelerated inspection schedule by the court, thereby reducing certification periods, if the result of the unified inspection justifies such action. The fees as set forth in § 165-11 shall be charged for such inspections.

§ 165-30 Short Term Rentals

A. Short-Term Rental Standards. All short-term rentals shall meet the following standards:

(1) The maximum occupancy for each short-term rental unit shall be the smaller of:

i. The number of people calculated on the basis of 2 persons per sleeping room (unless the room size is below 100 square feet) plus an additional 2 persons. For this purpose, a sleeping room is defined as fully enclosed habitable space of at least 70 square feet for one person and 100 square feet for two persons, with an emergency escape or rescue opening.

(2) The property must have sufficient off-street parking spaces, in compliance with the requirements of Chapter 300 of the Village Zoning Code, to accommodate the maximum occupancy.

(3) Tenants and guests shall park in the off-street parking spaces required by Chapter 300 of the Village Zoning Code and shall not park on any part of the lawn of the property nor on the street.

(4) A house number visible from the street or road shall be maintained.

(5) Provisions shall be made for weekly garbage removal during rental periods. Garbage containers shall be secured with tight-fitting covers at all times to prevent leakage, spilling or odors, and placed where they are not clearly visible from the street or road except around pick-up time.

B. Short-Term Rentals shall require inspections by the Code Enforcement Official on an annual basis and permit shall expire after twelve (12) months.

§ 165-31 Levies upon real property.

To the fullest extent authorized under the New York State Village Law and the New York State Real Property Tax Law, the Board of Trustees shall have the authority to issue levies against the owner's real property for fines and/or fees due under this chapter.