



VILLAGE OF JOHNSON CITY

MUNICIPAL BUILDING

60 LESTER AVENUE • JOHNSON CITY, NY 13790

www.villageofjc.com

Village Board

Christina Charuk, Mayor

Trustee John Walker

Trustee Clark Giblin

Trustee Mary Jacyna

Trustee Lori Thorn

AGENDA - Tuesday, May 5, 2026

Village Hall Boardroom, 60 Lester Avenue, Johnson City, NY

WORK SESSION OF THE VILLAGE BOARD - 6:00pm

Department Head Reports

REGULAR MEETING OF THE VILLAGE BOARD - 7:30pm

ORDER OF BUSINESS

1. *CALL TO ORDER/FIRE EXITS*

2. *PLEDGE OF ALLEGIANCE*

3. MAYOR'S ANNOUNCEMENTS

- [3.1] The next Zoning Board Meeting will be Monday, May 18, 2026 at 6:30pm with a work session at 6:00pm in the Johnson City Village Hall Board Room.
- [3.2] The next regular Village Board Meeting will be Tuesday, May 19, 2026 at 7:30pm with a work session at 6:00pm in the Johnson City Village Hall Board Room.
- [3.3] The next Planning Board Meeting will be Tuesday, May 26, 2026 at 7:30pm with a work session at 7:00pm in the Johnson City Village Hall Board Room.
- [3.4] We will host a Pride Flag raising ceremony on Sunday May 31 at 11:30 am at people's park on Harry L Drive.
- [3.5] Its Teacher Appreciation Week. Thank you to the Johnson City Teachers and all teachers who live in the Village of Johnson City.

4. APPROVAL OF BOARD MINUTES

- [4.1] April 20, 2026 Budget Meeting Minutes
- [4.2] April 21, 2026 Village Board Work Session and Regular Meeting Minutes
- [4.3] April 27, 2026 Budget Meeting Minutes
- [4.4] April 28, 2026 Budget Meeting Minutes

5. BIDS – None

6. PUBLIC HEARINGS

[6.1] A Local Law Amending Article 52 of Chapter 300 of the Village Code regarding Temporary Signs

7. PETITIONS RECEIVED – Presentation of petitions to the Board

8. PRIVILEGE OF THE FLOOR – VISITORS

9. COMMUNICATIONS

- [9.1] Correspondence from Maria Mathis for Margaret Vavra, 57 Leigh Street regarding water bill
- [9.2] Correspondence from Jennifer Harsh for Frank Pahucki, 36-38 Broad Street regarding garbage fine
- [9.3] Correspondence from Nick DeSanctis, 95 Orchard Ave regarding water bill
- [9.4] Correspondence from Andrew McFarlane, 82 Crocker Ave regarding code violation

10. COMMITTEE/BOARD REPORTS – None

11. DEPARTMENT REPORTS

- [11.1] Police Department Overtime Report for April 9, 2026 – April 22, 2026
- [11.2] Fire Department Overtime Report for April 9, 2026 – April 22, 2026
- [11.3] Police Department 2025 Annual Report

12. PAYROLL AND BILLS PRESENTED

Abstract #19 of the 2025 - 2026 Fiscal bills, as stated and or amended and attached to the work session minutes.

GENERAL FUND	\$922,890.08
WATER FUND	\$634,117.83
SEWER FUND	\$1,157,889.49
REFUSE FUND	\$236,353.01
VARPUR	\$73,654.46
SPECIAL GRANT	\$2,845.87
DEBT SERVICE	\$1,043,008.70
CAPITAL	\$16,936.12

13. UNFINISHED BUSINESS

Resolution 92 of 2026

Approval of VINES request for water access at a second community garden in the Village of Johnson City at 179 Floral Avenue and a water access fee in the amount of \$200.00.

14. NEW BUSINESS

FINANCE & RULES (All Board Members)

Resolution 101 of 2026

A RESOLUTION APPROVING THE ADOPTION OF LOCAL LAW NO. 4-2026

WHEREAS, notice was given that the Village Board scheduled a public hearing for May 5, 2026 at 7:30 p.m. for Local Law No. 4 of the year 2026 entitled “A LOCAL LAW AMENDING ARTICLE 52 OF CHAPTER 300 OF THE VILLAGE CODE REGARDING TEMPORARY SIGNS”; and

WHEREAS, the Local Law was referred to the Village Planning Board and the Planning Board recommended approval of the same; and

WHEREAS, the Broome County Planning Department reviewed the Local Law pursuant to GML § 239-m, and found no significant county-wide impacts; and

WHEREAS, said public hearing was held on May 5, 2026 at 7:30 p.m., and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any part thereof; and

WHEREAS, pursuant to Part 617 of the implementing regulations of the State Environmental Quality Review Act, it has been determined by the Village Board that adoption of said Local Law constitutes a Type I Action as defined under said regulations. The Village Board has considered the possible environmental impacts of the action, concluded that it will not have a significant adverse impact on the environment, and adopts a negative declaration with respect to the same; and

WHEREAS, the Village Board, after due deliberation, finds it in the best interest of the Village to adopt said Local Law.

NOW, THEREFORE, BE IT RESOLVED that the Village Board hereby adopts said local law as Local Law No. 4 of 2026 entitled “A LOCAL LAW AMENDING ARTICLE 52 OF CHAPTER 300 OF THE VILLAGE CODE REGARDING TEMPORARY SIGNS”, a copy of which is attached hereto and made a part hereof; and

BE IT FURTHER RESOLVED the Village Clerk be and hereby is directed to enter said Local Law in the minutes of this meeting and to give due notice of the adoption of said Local Law to the Secretary of State; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon filing with the Department of State.

Resolution 102 of 2026

Adopt the Village of Johnson City Vehicle Use Policy.

Resolution 103 of 2026

Forgive portion of water bill in the amount of \$253.98 to Margaret Vavra, 57 Leigh Street.

Resolution 104 of 2026

Forgive garbage fine in the amount of \$250.00 to Frank Pahucki, 36-38 Broad Street.

Resolution 105 of 2026

Forgive portion of water bill in the amount \$854.38 from Nick DeSanctis, 95 Orchard Avenue regarding water bill.

Resolution 106 of 2026

Forgive garbage fine in the amount of \$250.00 to Andrew McFarlane, 82 Crocker Avenue.

PUBLIC SAFETY

FIRE

Resolution 107 of 2026

Renew contract, as approved by board resolution on April 16, 2024, for grass-cutting services to TLC Landscaping & Lawn Service.

POLICE – No new business

PUBLIC WORKS– No new business

PLANNING, ZONING & CODE ENFORCEMENT

Resolution 108 of 2026

Approve execution of an agreement with NYS Environmental Facilities Corporation for the Oakdale Area Sewer Collection System Study

WHEREAS, the Village has been awarded an Engineering Planning Grant for the project

WHEREAS, funding for the project has been allocated in line H3-8120-4-408

NOW THEREFORE IT BE RESOLVED, the Village Board authorizes the Mayor or her designee to execute an agreement and any amendments thereto, with EFC for the project.

Resolution 109 of 2026

Authorize the Community Development Administrator to submit a financing application to the NYS Clean Water State Revolving Fund (CWSRF) for the Corliss Area Stormwater Retrofit project.

Resolution 110 of 2026

Authorize the Director of Public Works to initiate the Hometown Heros Banner Program on various light poles along Main Street

Resolution 111 of 2026

Authorize the Director of Public Works to negotiate a contract with HUNT Engineers, Architects and Surveyors for Professional Design and Construction Administration Services for the Corliss Avenue Area Stormwater Retrofit project

Resolution 112 of 2026

Appoint Darlene Swift as Planning and Zoning Clerk with an annual stipend of \$2,500.00 effective May 5, 2026

COURT

Resolution 113 of 2026

Raise the salary of John A. Petito, Part Time Clerk in the Village Court to a rate of \$16.00/hour effective immediately. His work hours will continue to not to exceed 19.5 hours a week and it is requested that the increase of pay be retroactive to January 1, 2026.

JOINT SEWAGE TREATMENT BOARD

Approve the Binghamton-Johnson City Joint Sewage Board's request that the owners pass legislation to amend the 2026 Budget to increase Sewer Credit Study ES8130.54807 by \$250,000.00 and decrease Joint Sewer Board reserve/fund balance by \$250,000.00.

15. ADJOURNMENT

To contact Village Board members via e-mail please use the following addresses:

Mayor Christina Charuk - jcmayor@villageofjc.com

Trustee John Walker - jwalker@villageofjc.com Trustee Clark Giblin – cgiblin@villageofjc.com

Trustee Mary Jacyna – mjacyna@villageofjc.com Trustee Lori Thorn – lthorn@villageofjc.com

**VILLAGE OF JOHNSON CITY
LOCAL LAW NO. 4 FOR THE YEAR 2026**

**A LOCAL LAW AMENDING ARTICLE 52 OF CHAPTER 300
OF THE VILLAGE CODE REGARDING TEMPORARY SIGNS**

Section 1. § 300-52.3(S) shall be amended as follows:

(9) Repealed and deleted.

Section 2. **Remainder**

Except as hereinabove amended, the remainder of the Code of the Village of Johnson City shall remain in full force and effect.

Section 3. **Separability**

The provisions of this Local Law are separable and if any provision, clause, sentence, subsection, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstance, such illegality, invalidity or unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, subsections, words, or parts of this local law or their application to other persons or circumstances. It is hereby declared to be the legislative intent that this local law would have been adopted if such illegal, invalid, or unconstitutional provision, clause, sentence, subsection, word or part had not been included therein, and as if such person or circumstance, to which the local law or part thereof is held inapplicable, had been specifically exempt therefrom.

Section 4. **Effective Date**

This Local Law shall take effect immediately upon filing with the New York State Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.

1. PURPOSE

The purpose of this Policy is to establish guidelines for the authorized use of Village owned vehicles by Village employees.

2. GENERAL POLICY

The use of a Village-owned vehicle is limited to providing services to the Village and its citizens and visitors. The personal use of a Village owned Vehicle is prohibited. Employees are granted the privilege, not right, to use Village vehicles at the sole discretion of the Village. This privilege may be revoked at any time, for any reason, and with no recourse.

3. VEHICLE ASSIGNMENT CATEGORIES

Village vehicles may be assigned within the three categories set forth below:

- A. Twenty-Four-Hour Assignment: Shall be made only when official duties require frequent use of a vehicle outside of regular business hours or a particular work shift.
- B. Designated Assignment: Shall be made to employees whose duties require extensive use of a motor vehicle such that it is not practical for them to share a vehicle because of this extensive use or because of the nature of their job.
- C. Motor Pool Assignment: Shall be made to permit the sharing of cars by employees whose need for a vehicle is not frequent enough to justify either twenty-four-hour assignment or designated assignment.

4. VEHICLE ASSIGNMENT PROCEDURE

Village vehicles will be assigned via the following procedures:

- A. Twenty-Four-Hour Assignment: Shall be made in writing by the Mayor. Requests for such assignments must be made in writing by Village Department Heads and must be accompanied by a full justification for such assignment pursuant to §3(A) above. The Mayor's decision shall be final.
- B. Designated Assignment: Shall be made in writing by the Mayor. Requests for such assignments must be made in writing by Village Department Heads and must be accompanied by a full justification for such assignment pursuant to §3(B) above. The Mayor's decision shall be final.
- C. Motor Pool Assignment: Employees who wish to utilize a motor pool vehicle must receive written permission from their immediate supervisor. [Person in charge of motor pool] shall be responsible for the allocation of vehicles.

5. RESPONSIBILITY OF EMPLOYEES ASSIGNED VEHICLES

- a. Employee must be in possession of a valid driver's license, a copy of which must be on file with the Clerk-Treasurer and Village insurance company, prior to the operation of any Village vehicle.
- b. Employee must be cognizant of and obey any and all traffic rules and regulations including, but not limited to, speed limits and the use of safety restraints.
- c. Employee shall report and be responsible for the prompt payment of any fines for moving or parking violations while responsible for the vehicle.
- d. Employee shall always operate the vehicle in a safe and courteous manner.
- e. In the event of an accident involving a Village vehicle the Employee responsible for said vehicle will gather all necessary personal and insurance information from the other individuals involved. Employee will promptly, but no later than within 8 hours, report the accident and provide this information to the Village.
- f. Employee will promptly, but no later than within 8 hours, report any and all damage incurred by the vehicle while it is Employee's responsibility.

- g. Vehicles must be properly stored and kept locked at all times while not in use.
- h. Vehicle will be returned to Village control as soon as Employee's authorized use has ended.
- i. Any accidents that occur in Village vehicles shall be reported immediately to the department head and Mayor. All Village work rules and policies shall be applicable, including, but not limited to, drug and alcohol testing.

6. PROHIBITIONS

- a. The personal use of a Village vehicle shall be prohibited. Any incidental personal use of the vehicle shall require a report of mileage driven to be filed with the Clerk-Treasurer to ensure proper benefit allocation.
- b. Vehicles will not be used to transport any individuals and/or physical objects except those individuals and/or objects directly or indirectly related to Village business.
- c. Under no circumstances are non-Village employees permitted to operate a Village Vehicle.

7. FAILURE TO COMPLY

Failure to comply with any and all provisions of this Policy may result in disciplinary action up to and including removal of Village vehicle privileges, suspension, and/or termination from Village employment.

8. ACKNOWLEDGEMENT

I, _____ (print name), as an employee of the Village of Johnson City, hereby acknowledge that I have received, read, understand, and agree to abide by the Village's Vehicle Use Policy. If assigned a Village Vehicle for work-related purposes, I shall comply with all aspects of this Policy and any and all federal, state or local laws and regulations that may apply. I agree that I shall not use a Village vehicle for personal use under any circumstances. Once signed, the Village shall retain this form for records purposes.

Employee Signature: _____ Date: _____